**Sara Gardiner**

P.O Box 36

Conche, NL (709) – 660 -1125

seg236@mun.ca

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Highligh**t **of Qualifications**

* Bachelor of Fine Arts in Visual Arts and History
* Presentation and communication skills, practiced continuously as a Teaching Assistant
* Research, analytical and problem-solving skills gained through course work
* Willingness to learn and meet the demands of new experiences, as evidenced by diverse work and volunteer experience
* Teaching experience as an Art and History teacher, which sharpened my interpersonal, organizational, and leadership skills.

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**EDUCATION**

**Bachelor of Intermediate/Secondary Education**                                                                      Sept. 2014 - Present

*Memorial University of Newfoundland*

St. John’s, NL

**Bachelor of Visual Arts**

*Grenfell Campus, Memorial University of Newfoundland*                                                                                Sept. 2009 – April 2014

Corner Brook, NL

Major: Visual Arts / Minor: Social Studies

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**WORK EXPERIENCE**

**ESL Conversation Leader** June 2015 – Present

*Memorial University*

St. John’s, NL

* Arranged both formal and informal weekly conversations
* Assisted students with learning the English language
* Planned different weekly conversation topics and events

**Art Room Assistant** May 2015 – Present

*Memorial University*

St. John’s, NL

* Assisted students with art projects
* Designed displays for artwork
* Monitored the art room to maintain cleanliness

**Internship at Secondary School**  Jan. – April, 2015

*Corner Brook Regional High*

Corner Brook, NL

* Taugh**t** Art 1201, 2200, and 3200.
* Created an Art club for all students.
* Corrected student assignments
* Recorded marks and class attendance
* Observed both World and Canadian History classes in French
* Taught Art to grade two students at CC Loughlin in Corner Brook, NL

**Internship at Secondary School** October 2014

*Gonzaga*

St. John’s, NL

* Observed Art 1201,2200, and 3200
* Observed French Immersion and Core French courses
* Taught two slots of Art 3200 and Art 2200 classes
* Supervised school hallways during lunch hour

**Museum Interpreter**

*French Shore Interpretation Centre*June 2009 – Aug. 2013

Conche, NL

    •    Led groups throughout historical site

    •    Created a craft workshop for kids

    •    Directed incoming calls and answered general inquires

    •    Designed posters and newsletters using WordPerfect and MS Word

**Research Position** Jan 2013 –April 2013

*Grenfell Campus, Memorial University of Newfoundland*

Corner Brook, NL

* Constructed painting canvases
* Organized posters and layout for an art class exhibition
* Researched artists for exhibition
* Organized art room to store art supplies

**Peer Tutor for French 1502** Feb 2013- April 2013

*Grenfell Campus, Memorial University of Newfoundland*

Corner Brook, NL

    •    Tutored an individual in the course

    •    Created worksheet quizzes, and exams weekly

**Supplemental Instruction Leader for French 1500** Sept 2012 – Dec 2012

*Grenfell Campus, Memorial University of Newfoundland*

Corner Brook, NL

    •    Re-attended all French 1500 classes

    •    Held three sessions per week to assist students with the course

    •    Created worksheets, quizzes, and exams weekly

**Peer tutor for French 1500**Sept 2012 -Dec 2012

*Grenfell Campus, Memorial University of**Newfoundland*

Corner Brook, NL

    •    Assisted an individual with the course

    •    Created worksheet quizzes, and exams weekly

**Archaeologist**

*Memorial University of Newfoundland* July 2011 – Aug 2011

Conche, NL

    •    Classified artifacts by name and type of material

    •    Calculated location of each artifact

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**VOLUNTEER EXPERIENCE**

**Supervisor for Dance Marathon for Charity** March 27th, 2015

*Corner Brook Regional High*

Corner Brook, NL

* Supervised a group of eighty students
* Assisted parents and students around the building

**Winter Carnival Participate** March 27th, 2015

*Corner Brook Regional High*

Corner Brook, NL

* Assisted with the organization of the Winter Carnival events
* Informed parents and children with information about events
* Evaluated art sculptures for prizes

**Interview with CBC Radio about Mindfulness**          Jan.26th, 2013

*CBC Corner Brook Radio One,*

Corner Brook, NL

    •    Addressed the psychological importance of Mindfulness Mediation

**Museum Interpreter** May 2012- Aug 2012

*French Shore Interpretation Centre*

Conche, NL

    •    Guided visitors to community and historical sites

    •    Assisted with events during Heritage week

**INTERESTES /ACCOMPLISHMENTS**

    •    Recipient of IGA Bursary                                                       Sept. 2011 – April 2012

    •    Recipient of IGA Bursary                                                       Sept. 2010 – Dec 2010

    •    Recipient of IGA Bursary                                                       Sept. 2009-April 2010

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**REFERENCES**

Available upon request